

KONGU ARTS AND SCIENCE COLLEGE (AUTONOMOUS), ERODE -638 107

Office of Controller of Examination

Annual Report for the Academic Year 2021 – 2022

I Introduction

The office of Controller of Examinations of Kongu Arts and Science College (Autonomous), Erode -638 107 is committed to plan conduct and publish the results of the End Semester Examinations as per the rules and regulations formulated by the College, the governing University and UGC.

- i. It prepares an annual schedule of the general activities of the examination cell
- ii. Inform all the Head of the Departments (Chairman's) regarding submission of syllabus, Question paper pattern after the academic council
- iii. Send the syllabus and question paper pattern to question paper setters and receive the question papers through secured mail id.
- iv. CIA and ESE pattern are followed as per Parent University norms.
- v. Passing minimum for CIA marks are adopted for both UG and PG programmes
- iv. Conducts question paper scrutiny board by external subject experts
- v. Conducts End Semester Examinations within a period of 15 days
- vi. Conduct online examination for Foundation courses of UG Programmes
- vi. Online mark entry for both Continuous Internal Assessment and End Semester Examinations (Theory Examinations)
- vii. Central Valuation for Theory Examinations - 50% Internal and 50% External Examiners
- viii. Dummy numbers system in Theory Exam Valuation
- ix. Notifies the details of End Semester Examinations and practicals in the College notice boards for the students.
- x. The Time Table and Examination results are uploaded in the College website.
- xi. Publication of Results within 15 days from the date of Last Examination
- xii. System of Transparency in Valuation
- xiii. Provision for Photocopies I Revaluation I Improvement
- xiv. Provision for Supplementary Examinations
- xv. Issue of Statement of Marks and Grade with security features
- xvi. Issue of Consolidated Statement of Marks and Grade with security features

Security Features

Semester Statement of Marks and Grades

1. Fluorescent Border
2. Micro line
3. Scan Letter
4. Micro text
5. Rainbow Printing
6. Water mark logo
7. Invisible ink
8. Anti copy
9. Hologram Sticker

Consolidated Statement of Marks and Grades

1. Raster image
2. Gold Foil
3. Micr Numbering
4. Security Border
5. Mirror Text
6. Opaque Text
7. Panto Copy
8. Micro Line
9. Rainbow Printing
10. Invisible ink (3 Colours)
11. Void Copy
12. Microline Text
13. QR Barcode (College Website URL)
14. Hologram Sticker

Award of Rank Certificate

Examinations Related works automated

The following are the summary of activities carried out in the academic year 2021-2022

Offline Examinations for

- Non Major Elective paper
- Skill Based Courses - UG
- Advanced Learners Courses – UG

Online Examinations for

- Foundation courses of First year UG students

2. Important events and dates:

S. No	Particulars	ODD	EVEN
1	Calling of Non Major Elective, Elective and Advanced Learners Course	08.09.2021	08.03.2022
2	Notification of Examination Fees and Issue of Applications	29.09.2021	10.03.2022
3	Examination Fees Payment without fine UG and PG	25.10.2021	28.04.2022
4	Semester Practical Examinations	15.11.2021 to 24.11.2021	17.05.2022 to 26.05.2022
5	End Semester Theory Examinations	01.02.2022 to 17.02.2022	13.06.2022 to 05.07.2022
6	Submission of Continuous Internal Assessment (CIA) Marks	28.01.2022	21.06.2022
7	Central Valuation	09.02.2022	20.06.2022
8	Declaration of Results	15.03.2022	20.07.2022
9	Photocopy of answer scripts/ Revaluation notification	-	26.07.2022
10	Last date for Revaluation fees	18.03.2022	29.07.2022
11	Declaration of Revaluation Results	30.03.2022	02.08.2022
12	Notification of Supplementary Examination	-	20.07.2022
13	Last date for Supplementary Examination fees	-	05.08.2022
14	Declaration of Supplementary Examination Result	-	25.08.2022

Pass Percentage

S. No.	Programme	No. of appeared	No. of passed	% of passed
1.	All UG & PG	1532	1500	97.91

Malpractice

Malpractice	ODD Semester	EVEN Semester
Number of Students	6	23

Students compliance and grievance

Particulars	END Semester
Revaluation	71
Change in Marks	59

Supplementary Examinations Results

S. No.	Programme	No. Of appeared	No. Of passed	% of passed
1.	UG	32	30	93.75
2.	PG	3	2	66.67

Overall Semester Results

Programme	END Semester		
	No. of Appeared	No. of Passed	% of Passed
ALL UG & PG	3998	3421	85.57